

**LUNENBURG HOUSING AUTHORITY**  
**MINUTES OF THE MONTHLY MEETING**

**October 17, 2013**

Members Present: Elizabeth Murphy, Chair  
Deborah A.H. Christen, Vice Chair  
Amaryllis Leet, Member

Members Absent: Sheila Lumi, Member  
Paul Doherty, Member

Also Present: Eugene Capoccia, Secretary  
Peter Proulx, Recording Secretary

Resident Participation:

- A. A resident was discussing a fall on the speed bump in which she hurt her arm. The resident asked if the speed bumps could be replaced.
- B. A number of residents noted that some of the porch lights are not coming on when it gets dark because the bulbs are burnt out. The Executive Director stated that Keith Kennedy, Mechanic will replace the bulbs.
- C. A resident stated that she had read an article about the Leominster Housing Authority taking over the Fitchburg Housing Authority and that the Executive Director has plans to increase the security in Fitchburg. The resident wanted to note that there is no security plans for Lunenburg. The Executive Director stated that we are always concerned about security at all of the properties and that historically there have been almost no issues in Lunenburg to date.
- D. A resident asked as to how parking works during a snow storm and asked if she would be notified when to move her car. The Executive Director discussed the procedure.

- E. A resident wanted to discuss the speed bump. She stated that it moves every time a car drives over it. The Executive Director noted that it is a temporary speed bump and is removed in the winter.
- 1. The Chair opened the Meeting at 6:45 p.m.
- 2. The Chair presented the minutes of the August 22, 2013 Monthly Meeting. Amaryllis Leet made a motion to accept the Minutes as presented, seconded by Deborah A.H. Christen; the motion was unanimously approved.
- 3. Executive Director Capoccia discussed the new format of the Executive Director's Report which now also gives information on the other Housing Authorities and their activities.
- 4. The Executive Director presented the Financial Report for the period ending September 30, 2013 and reviewed the document with the Board. Checks and statements were reviewed and signed.
- 5. The Executive Director presented the Budget Revision to the FY2013 Budget. The Board discussed the Revision. On a motion by Elizabeth Murphy; seconded by Deborah A.H. Christen, Budget Revision #1 was unanimously approved as presented.
- 6. No Old Business.
- 7. No New Business.
- 8. No Correspondence.
- 9. Being no further business; on a Motion by Deborah A.H. Christen, seconded by Amaryllis Leet, the Meeting adjourned at 7:10 p.m.